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OFFICE OF MEDICAL SUPERINTENDENT

ARUNA ASAF ALI GOVT HOSPITAL

(GOVT. OF NCT OF DELHI)

5-RAJPUR ROAD, DELHI-110054.

NOTICE INVITING TENDER FOR

Group I to VIII for Supply of all Groups Items

IN ARUNA ASAF ALI GOVT HOSPITAL

Group no I Consumable Surgical Items, Group-II- Non-Consumable Surgical Items, Group - III- Medicine/ Drug Items, Group- IV- Eye, Ent, Dental Items, Group - V- Ortho Items, Group- VI- Laboratory and Blood Storage Centre Items, Group - VII General Items & Group VIII consumable /Non consumable Anesthesia Items

Aruna Asaf Ali Govt. Hospital intends to invite open bids from eligible registered agencies having at least one working office in National Capital Territory of Delhi, through Open E-Tender (Online Tender) for Supply of **Medicine/Drug/Surgical Consumable /Non-Consumable/General and Other Items (List of Each Group attached)**

The tender forms with detailed Terms and Conditions shall be available on Delhi Govt. website at <http://govtprocurement.delhi.gov.in> The same can be downloaded from the website free of cost. Firms may contact the office of Purchase officer for additional information/any clarification. In case, any holiday is declared by the Government on the day of opening of the tender, the tenders will be opened on the next working day at the same time. Corrigendum if any in R/O this tender shall only be uploaded at the above website and will not be advertised in the news paper, the bidders are therefore advised to keep themselves updated for any corrigendum.

TENDER SCHEDULE

Opening of downloading the tender document	16.02.2012 From 10:00A.M.
Group No- I to VIII	
Last date and time for downloading of tender document	
(a)Group No- I to IV	14.03.2012 till 11:00 A.M.

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(a) Group No- V to VIII	16.03.2012 till 10:00 A.M.
Last date and time for online submission of bid	
(a) Group No- I to IV	14.03.2012 till 02:00 P.M.
(b) Group No- V to VIII	16.03.2012 till 02:00 P.M.
Last date and time for the submission of EMD & other documents/samples	
(a) Group No- I to IV	14.03.2012 till 02:00 P.M.
(b) Group No- V to VIII	16.03.2012 till 02:00 P.M.
Date & Time for opening Pre- Qualification Bid	
(a) Group No- I to IV	14.03.2012 till 02:30 P.M.
(b) Group No- V to VIII	16.03.2012 till 02:30 P.M.
Date & Time for opening of Technical bid	
(a) Group No- I to IV	21.03.2012 at 2:00 P.M.
(b) Group No- V to VIII	23.03.2012 at 2:00 P.M.
Date & Time of Financial Bid opening	
(a) Group No- I to IV	26.04.2012 at 11:00 A.M.
(b) Group No- V to VIII	27.04.2012 at 11:00 A.M.
Address of Communication Group No- I to VIII	Medical Superintendent, Aruna Asaf Ali Govt. Hospital, 5-Rajpur Road, Delhi
Venue for Opening of Pre-Qualification/ Technical & Financial Bid 'Group No- I to VIII	M.S. Office

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The interested bidders should obtain Digital Certificate (Class II) issued by any of the agency authorized by the Controller of Certifying Authority of India, and will have to register with the ASP of DGS&D for using the e-procurement site. For any queries related procurement of Digital signature to this tender, interested bidder might approach NIC e-Procurement Help Desk at Delhi Secretariat, telephone numbers 011-23392722.

ELIGIBILITY CRITERIA FOR TENDERERS

Tenderers meeting following criteria shall only be eligible for submitting the tender. In case of tenderers who fail to meet any of the below mentioned criteria, their bid shall not be considered for evaluation.

S.No.	Eligibility Criteria	Documents Required to be Uploaded
1.	Identity Proof of Proprietor/ Authorized Person of the firm	Attach copy of Voter card/ Driving license Passport/Other Valid document
2.	Office of the Firm should be in National Capital Territory of Delhi	Address Proof of Office of the Firm
3.	VAT / TIN No. Clearance	Submit valid Sales Tax No. (STNo./VA No./TIN No.) & latest Tax Assesme certificate whichever applicable.
4.	INCOME TAX RETURN (LATEST)	Attached scanned copy of Pan. No. Submit proof of filing Income Tax retu latest i.e.31.03.11
5.	Annual Turnover	Minimum Annual turnover should be Rs. Lac in the last financial year duly certified chartered accountant and copy of the audit balance sheet for the last financial ye (2010-11) be submitted. For all gro Except Group no. VII
6.	EARNEST MONEY DEPOSIT (EMD)	Fixed deposit receipt for Rs.40000/- (Forty Thousand Only) for each Group no to VIII separately in favour of Medical sup AAAGH 5, Rajpur Road Delhi valid up two and half year. EMD by check/DD or any other form is not acceptable
7.	Performance certificate / Experience of work in Govt. Semi govt. / Private sector	Submit performance certificate on sim contracts from at least two G Hospitals/Semi govt. / Private se Hospitals for last two years. For all gro Except Group no. VII
8.	UNDER TAKING	Submit undertaking on (Annexure II)

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Firms registered with NSIC (subject to financial limit/Items indicated in the NSIC certificate), Govt. of India/State Govt. Departments/undertakings are exempted from submission of the Earnest Money. However the respective firms/departments have to submit the relevant certificate to avail this exemption.

IMPOTANT INSTRUCTION TO BE NOTED CAREFULLY BY THE TENDERS

- (a) Submit the pre-qualification bid checklist in the prescribed Performa (Annexure-I)
- (b) List of the Items Quoted: Submit the complete list of items quoted in the prescribed Performa (Annexure - IV)
- (c) Warranty /Guaranty: Comprehensive Guarranty /warranty for a period of two years, in case of equipment/ item costing upto 2Lacs and 5 years in case of equipment/ item costing more than 2 Lac, must accompany the offer.
- (d) Security Deposit: EMD submitted by the tender shall be retained by the hospital as security deposit. The security deposit shall be released after expiry of the validity of the tenders.
- (e) Performance Security: In the form of FDR in favour of MS, AAA Govt Hospital should be submitted for an Amount of 10 % of the value of the contract. EMD will be adjusted towards the performance security in the items costing more than one lac.
- (f) Exclusive right of Medical Superintendent AAAG hospital: Medical Superintendent, AAAG Hospital has the full and exclusive right to accept or reject any or all tenders without assigning any reason.
- (g) Items lists for quoting the rates in the following groups are available in financial bid. Group no I Consumable Surgical Items, Group-II- Non-Consumable Surgical Items, Group - III- Medicine/ Drug Items, Group- IV- Eye, Ent, Dental Items, Group - V- Ortho Items, Group- VI- Laboratory and Blood Storage Centre Items, Group - VII General Items & Group VIII consumable /Non consumable Anesthesia Items

TENDER EVALUATION PROCEDURE

The tender must be prepared in three parts:

- (A) PRE-QUALIFICATION BID
- (B) TECHNICAL BID
- (C) FINANCIAL BID

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(A) PRE- QUALIFICATION BID: - Pre qualification Bid shall be opened in the presence of tenders/ authorized representative on the closing date of the tenders as per schedule. Preliminary scrutiny for completion of the following codal formalities shall be done:

Firms registered with NSIC (subject to financial limit/Items indicated in the NSIC certificate), Govt. of India/State Govt. Departments/undertakings are exempted from submission of the Earnest Money. However the respective firms/departments have to submit the relevant certificate to avail this exemption.

(i) Attach copy of Voter card/ Driving license/ Passport/ Residence Proof of the prop/authorized person of the firm.

(ii) Address Proof of Office of the Firm.

(iii) Submit valid Sales Tax No. (STNo./VAT No./TIN No.) & latest Tax Assessment certificate whichever applicable.

(iv) Attached scanned copy of Pan. No. & submit proof of filing Income Tax return latest i.e.31.03.11.

(v) Minimum Annual turnover should be Rs. 50 Lac in the last financial year duly certified by chartered accountant and copy of the audited balance sheet for the last financial year (2010-11) be submitted. (Except Group No. VII)

(vi) Fixed deposit receipt for Rs.40000/- (Rs. Forty Thousand Only) for each group No. I to VIII separately.

(vii) Submit performance certificate on similar contracts from at least two Govt. Hospitals/Semi govt. / Private sector Hospitals for last two years. (Except Group No. VII)

(viii) Submit undertaking on (Annexure II).

The document as mentioned above should be submitted in a sealed envelop in original in MS office room no. 101-102 administrative block on or before 14.03.2012 (Group-I to IV) and 16.03.2012 (Group V to VIII) upto 2.00PM superscribed as :- "Group No. -----"

Name of the Group -----

Name & Address of the firm with email address.

Sanjay K...

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