

**PRICE BID**

| Sl. No. | Description of work   | Area covered/ Unit  | Frequency/ Periodicity   | Rate per square metre (in Rs.)(in words and figures) | Monthly amount (in Rs.) (in words and figures) |
|---------|---|---|--|--|--|
| 1.      | Sweeping in covered area  | (Area may be mentioned by the Department on actual basis) | Once in a day and as and when required.  |  |  |
| 2.      | Scrubbing, wet cleaning of floor, passages and different types of floor area provided in different rooms and stair cases of the building. | (Area may be mentioned by the Department on actual basis) | Once in a day and as and when required.  |  |  |
| 3.      | Sweeping open space like roads, courtyards, garage, parking lots, etc.  | -do-  | Once in a day and as and when required.  |  |  |
| 4.      | Cleaning open space like lawns, play grounds, etc., where necessary   | -do-  | Once in a day and as and when required.  |  |  |
| 5.      | Cleaning and sanitation of Toilets and Bath Rooms and passages, etc. attached thereto.  | -do-  | Twice a day.<br>(Total number of toilets & bath rooms may also be indicated by the Department) |  |  |

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|-----|---|------------------|--|--|--|
| 6.  | Sweeping/<br>cleaning/wet<br>mopping of main<br>hall of<br>canteen/kitchen/<br>pantry                                       | -do-             | Twice a<br>day.  |  |  |
| 7.  | Cleaning of<br>mirrors, dressing<br>tables, urinal pots<br>and other articles<br>contained in<br>toilets and bath<br>rooms. | Per 100<br>items | Twice in a<br>day.(Total<br>number of<br>articles may<br>be indicated<br>by the<br>Department)         |  |  |
| 8.  | Cleaning of<br>different types of<br>doors/window<br>frames/glasses<br>fixed to the doors,<br>windows and<br>fixtures       | Per 100<br>items | Daily and as<br>and when<br>required.<br>(Total<br>number may<br>be indicated<br>by the<br>Department) |  |  |
| 9.  | Cleaning of<br>portable fire<br>extinguishers/<br>Smoke<br>detectors/Fire<br>detectors/<br>Fire detection<br>panel, etc.    | Per 100<br>items | Once in a<br>fortnight.<br>(Total<br>number may<br>be indicated<br>by the<br>Department)               |  |  |
| 10. | Cleaning of<br>telephone sets<br>and accessories  | Per 100<br>items | Daily and as<br>and when<br>required.<br>(Total<br>number may<br>be indicated<br>by the<br>Department) |  |  |
| 11. | Cleaning of<br>computers/photo-<br>copier<br>machines/other<br>office equipments  | Per 100<br>items | Daily and as<br>and when<br>required.<br>(Total<br>number may<br>be indicated<br>by the<br>Department) |  |  |



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|-----|--|---|--|--|--|
| 12. | Cleaning of Indoor light fittings/External light fittings and accessories.             | Per 100 items                             | Once in a week and as and when required. (Total number may be indicated by the Department) |  |  |
| 13. | Cleaning of switch boards/panels/distribution boards/fans/exhaust fans and accessories | Per 100 items                             | Once in a week and as and when required. (Total number may be indicated by the Department) |  |  |
| 14. | Pest control/Rodent control/Mosquito control   | (Area may be indicated by the Department) | Once in a fortnight and as and when required (under non-Office hours)                      |  |  |
| 15. | Collection, Segregation and disposal of garbage  | Per Quintal                               |  |  |  |

**Note:-**

1. Contractor shall provide uniformed and trained personnel and use its best endeavour to provide sanitation and housekeeping services to the Department for providing neat and clean environment. Rates quoted will include all statutory obligations of the contractor under Minimum Wages Act, Contract Labour (R&A) Act, weekly-off replacement charges. Cost of uniform of personnel deployed by the contractor, all kinds of taxes, service charges, etc. of the agency. The rate quoted will be for per square metre. If the minimum wages is revised by the Government of NCT of Delhi/Government of India, the incremental wages, if applicable, will be provided.
2. The offers/bids which are not in compliance of Minimum Wages Act and any other Labour laws will be treated as invalid.
3. The contract is for two years.
4. The area and number of articles shown above is indicative and the actual quantity may vary.

