

**PRICE BID**

Sl. No.	Description of work	Area covered/ Unit	Frequency/ Periodicity	Rate per square metre (in Rs.)(in words and figures)	Monthly amount (in Rs.) (in words and figures)
1.	Sweeping in covered area	(Area may be mentioned by the Department on actual basis)	Once in a day and as and when required.		
2.	Scrubbing, wet cleaning of floor, passages and different types of floor area provided in different rooms and stair cases of the building.	(Area may be mentioned by the Department on actual basis)	Once in a day and as and when required.		
3.	Sweeping open space like roads, courtyards, garage, parking lots, etc.	-do-	Once in a day and as and when required.		
4.	Cleaning open space like lawns, play grounds, etc., where necessary	-do-	Once in a day and as and when required.		
5.	Cleaning and sanitation of Toilets and Bath Rooms and passages, etc. attached thereto.	-do-	Twice a day. (Total number of toilets & bath rooms may also be indicated by the Department)		

6.	Sweeping/ cleaning/wet mopping of main hall of canteen/kitchen/ pantry	-do-	Twice a day.		
7.	Cleaning of mirrors, dressing tables, urinal pots and other articles contained in toilets and bath rooms.	Per 100 items	Twice in a day.(Total number of articles may be indicated by the Department)		
8.	Cleaning of different types of doors/window frames/glasses fixed to the doors, windows and fixtures	Per 100 items	Daily and as and when required. (Total number may be indicated by the Department)		
9.	Cleaning of portable fire extinguishers/ Smoke detectors/Fire detectors/ Fire detection panel, etc.	Per 100 items	Once in a fortnight. (Total number may be indicated by the Department)		
10.	Cleaning of telephone sets and accessories	Per 100 items	Daily and as and when required. (Total number may be indicated by the Department)		
11.	Cleaning of computers/photo- copier machines/other office equipments	Per 100 items	Daily and as and when required. (Total number may be indicated by the Department)		



12.	Cleaning of Indoor light fittings/External light fittings and accessories.	Per 100 items	Once in a week and as and when required. (Total number may be indicated by the Department)		
13.	Cleaning of switch boards/panels/distribution boards/fans/exhaust fans and accessories	Per 100 items	Once in a week and as and when required. (Total number may be indicated by the Department)		
14.	Pest control/Rodent control/Mosquito control	(Area may be indicated by the Department)	Once in a fortnight and as and when required (under non-Office hours)		
15.	Collection, Segregation and disposal of garbage	Per Quintal			

**Note:-**

1. Contractor shall provide uniformed and trained personnel and use its best endeavour to provide sanitation and housekeeping services to the Department for providing neat and clean environment. **Rates quoted will include all statutory obligations of the contractor under Minimum Wages Act, Contract Labour (R&A) Act, weekly-off replacement charges. Cost of uniform of personnel deployed by the contractor, all kinds of taxes, service charges, etc. of the agency.** The rate quoted will be for per square metre. If the minimum wages is revised by the Government of NCT of Delhi/Government of India, the incremental wages, if applicable, will be provided.
2. The offers/bids which are not in compliance of Minimum Wages Act and any other Labour laws will be treated as invalid.
3. The contract is for two years.
4. The area and number of articles shown above is indicative and the actual quantity may vary.

